



Application to Attend
Graduation Ceremony

The following form constitutes an **RSVP** to the Graduation Ceremony. All students who plan on attending the ceremony must complete this form and submit it with your Application to Graduate.

Student Information

Name: _____ Student ID/SSN: _____

Address: _____
Street City State Zip Code

Phone Number: _____ Date of Birth: _____

Program: _____ Anticipated Completion Date: _____

Please select the statement that best applies:

- I have completed my program and plan to attend the graduation ceremony that will be held in
 February May September

Applications must be received 3 weeks prior to the scheduled ceremony dates in order to be on the Graduation Program.

- I have completed my program but **cannot** attend the graduation ceremony
Please indicate reason: _____

- I wish to attend the graduation ceremony prior to completing my program (please refer to the instructions in the box below.)

Student's Signature: _____ **Date:** _____

Students who have not yet completed their training may participate in the Graduation Ceremony if they expect to complete their certificate within one calendar month of the Graduation Ceremony. Please follow the directions below.

- 1) Complete the "Application for Graduation".
- 2) Complete this "Application to Attend the Graduation Ceremony" and have your instructor sign below.
- 3) Submit both forms to the Cashier and pay all applicable fees.
- 4) Once you have completed your program, submit your signed and completed evaluation form or signed audit report to Student Services for issuing of your certificate.

Instructor's Signature: _____ Date: _____