



Request for Release of Test Results

- ◆ There is a \$5 fee per request
- ◆ A large, 4x6 photocopy of your ID (such as a driver license or other government-issued photo ID) which includes a signature and photo will be required for the release of test scores
- ◆ Please allow 3-5 days processing time
- ◆ All financial obligations to the College must be cleared prior to the release of official records

Send requests to:

Davis Applied Technology College
Assessment Center
550 East 300 South
Kaysville, UT 84037
Telephone: (801) 593-2332
Fax: (801) 593-7861

Student Information

Student ID or Social Security Number			Today's Date		
Name (please print) Last		First	Middle	Former Name: (if applicable)	
Street Address		City	State	Zip Code	
Telephone Number		Date of Birth	Approximate Testing Date		
Test Record: <input type="checkbox"/> GED <input type="checkbox"/> P.O.S.T. <input type="checkbox"/> Compass: Reading & Writing/Math <input type="checkbox"/> Other _____ <input type="checkbox"/> Check here if an "Official Copy" is needed for GED or POST tests					

Recipient of Test Results

Delivery Method: <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Pick-up Fax Number: _____ Attention: _____					
Name of Organization: (If more than one address, please attach a list)			Attention:		
Street		City	State	Zip Code	
Please include any special mailing instructions for this request form:					

Transactions

_____ Paid copies @ \$5.00 = _____ _____ Total Copies		Total Enclosed Fee: \$ _____
If you would like to pay by credit card, please include the following: Credit Card Number: _____ Type: _____ Expiration Date: _____		

Signature: (required to process request)

Office Use Only

Received On: _____	By: _____	ID Verification: _____	By: _____
		Processed On: _____	By: _____