



2012-2013 VERIFICATION WORKSHEET

Your application was selected for review in a process called "Verification." In this process, we will be comparing information from your application with signed copies of your (and your spouse's, if you are married or your parents if you are a dependent student and were required to use parents income to determine your eligibility) 2011 Federal tax return transcript from IRS, with W-2 forms, or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or the school may need to make corrections electronically or by using your Student Aid Report (SAR).

1. Complete and sign the worksheet. Feel free to request assistance from the Financial Aid Office if you have questions.
2. Submit the completed worksheet and any other documents requested to the financial aid office.
3. The Financial Aid Office will review the information, possibly request additional documentation, and work with you to resolve and correct any discrepancies on your Financial Aid record.

A. Student Information

Student Name	Student ID #	Social Security #	Phone #
Address:		City:	State: Zip:

B. Family Information in 2012: List the people in your household, including: yourself and your spouse if you have one. If you are a dependent list the people in your parent's household. List your/your parent's children if you/they will provide more than half of their support from **July 1, 2012 to June 30, 2013**, even if they do not live with you (child support paid is considered income to the custodial parent, by itself, it does not constitute more than half the support of a non-custodial child and is excluded from your income when determining eligibility for federal aid). List other people if they now live with you/your parents and you/they provide more than half of their support and will continue to provide more than half of their support from **July 1, 2012 to June 30, 2013**. Write the names of all household members in the space(s) below. Also write the name of the college for any household member, excluding your parent(s), who will be attending at least half-time between **July 1, 2012 to June 30, 2013**, and will be enrolled in a degree, diploma, or certificate program. Do not include High Schools. If you need extra space attach a separate page.

Full Name	Age	Relationship	College	Will be enrolled at least half time
Write your name here:		<i>Me</i>	<i>DATC</i>	

C. Tax Filers in 2011

I have filed a 2011 tax return and have provided IRS tax return transcripts Student Spouse Parent(s)
 or I have used the IRS Data Retrieval Tool in FAFSA on the web to transfer my 2011 IRS income.

(Office Use: IRS codes _____ Student _____ Student & Spouse _____ Parent)

If you are a tax filer please skip to Section F. Sources of Un-taxable Income

D. Non Tax Filers in 2011

Complete this section only if you (& spouse if married or parents if dependent) did not file a 2011 Federal tax return.

You will be required to submit W-2's for yourself, spouse, and Parents (if dependent)

If you did not work in 2011, please initial _____ **Student** _____ **Spouse** _____ **Parents**

Student's Income Information from work

Employer's Name	Amount \$	IRS W-2 Attached?
Employer's Name	Amount \$	IRS W-2 Attached?

Spouse's Income: If you are married and independent

Employer's Name	Amount \$	IRS W-2 Attached?
Employer's Name	Amount \$	IRS W-2 Attached?

Parent's Income: If you were required to use your parent's income to determine your aid eligibility (Dependent)

Employer's Name	Amount \$	IRS W-2 Attached?
Employer's Name	Amount \$	IRS W-2 Attached?

2011 Federal Filing Requirements for Most Taxpayers

If your filing status is....	AND at the end of 2011 you were....	Then file a return if your gross income was at least
Single	Under 65	\$9,500
	65 or older	\$10,950
Head of Household	Under 65	\$12,200
	65 or older	\$13,650
Married, filing jointly	Under 65 (both spouses)	\$19,000
	65 or older (one spouse)	\$20,150
	65 or older (both spouses)	\$21,300
Married, filing separately	Any age	\$3,700
Qualifying widow(er) with dependent child	Under 65	\$15,300
	65 or older	\$16,450
Self employed	Any age	\$400

There are other special circumstances where you would be required to file a 2011 Federal tax return. Please contact the IRS at www.irs.gov or 1-800-829-1040 if you have questions or concerns about whether you would be required to file.

★ **I certify that I have read the filing requirements and that I am not required to file a 2011 Federal Tax Return.**

Student signature

Required for non-filers only

Date

E. Other Sources of Taxable Income in 2011

	Amount \$	Who Received	From (Name)
Unemployment Compensation			
Spousal Maintenance / Support			
Taxable Social Security benefits			
Withdrawals from retirement acct.			
Severance Pay			
Other:			

F. Sources of Un-taxable Income in 2011

Child Support	Amount \$	Name of Person	Name of Person	Child(ren) First Name
Child Support Received in 2011		Who Received	From	For
		Who Received	From	For
		Who Received	From	For
Child Support Paid in 2011		Who Paid	To	For
		Who Paid	To	For
		Who Paid	To	For

LDS Mission - Contact the church to find out the monthly amount for the mission you were on. Not the amount that your family contributed to your mission.

Military/Clergy Allowance	\$	Who Received
Worker's Compensation	\$	Who Received
Veteran Non-Education benefits	\$	Who Received
Other Untaxed Income	\$	Who Received
(Please list all payments made on your behalf by someone else during 2011 (rent, car pmts, utilities, etc.)		

State/Federal Aid Received (Please check yes or no then list the name of who received the aid)

Medical: Yes <input type="checkbox"/> No <input type="checkbox"/>	TANF (Financial): Yes <input type="checkbox"/> No <input type="checkbox"/>
SNAP (Food Stamps): Yes <input type="checkbox"/> No <input type="checkbox"/>	WIC: Yes <input type="checkbox"/> No <input type="checkbox"/>
Untaxed Social Security (includes SSI) Yes <input type="checkbox"/> No <input type="checkbox"/>	

In-Kind-Support

I lived with others who provided my support in 2011:

Parents Family Shelter Other Explain:

Incarcerated -- documentation required

Release Date:

G. Certifications

★ **I certify that all the information on this form is accurate and complete.**

Student's signature	<i>Required for all students</i>	Date
Spouse's signature	<i>Optional for married students</i>	Date
Parent(s) signature	<i>Required for dependent students only</i>	Date